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## SERVICE AGREEMENT

BETWEEN:

**CLIENT'S NAME (as it appears in passport):** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

\_\_\_\_\_

**Telephone number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

(hereinafter referred to as the "CLIENT")

**And:**

**Holborn Scholars Foundation**, having his principal place of business at 125-720 King Street West, Suite 2000, M5V 3S5 Toronto, Canada.

(Hereinafter referred to as "the Consulting Agency")

**WHEREAS** the Consultant is to apply advise and represent applicants on an immigration application under Immigration, Refugees and Citizenship Canada's as set forth in the Ministerial Instructions issued on December 1, 2014;

**WHEREAS** the CLIENT wishes to apply for a Study permit/Job placement/Express Entry profile using the services of the CONSULTANT

**THEREFORE** The CLIENT hereby agrees to mandate The CONSULTANT for this period to represent and act as his paid representative with all respect relating to the preparation, submission, monitoring and updating all subject to the terms and conditions set forth below.

## **Section 1: DUTIES AND OBLIGATIONS OF THE CONSULTANT**

**THE CONSULTANT undertakes to provide to the CLIENT the following services:**

- a) Review the CLIENT's eligibility and qualifications to submit an expression of interest in accordance with the laws and regulations applicable at the time of execution of this agreement;
- b) Advise the CLIENT in order to enhance his eligibility in the designated migration traffic
- c) Assist and advise the CLIENT with collating all the information and supporting documents as required and review all such information and documents prior to submitting his application;
- d) Assist the CLIENT with the preparation of his profile, if applicable, and provide career counseling services in order to maximize the CLIENT's exposure to Canadian institutions/employers;
- e) Follow up, monitor and update the CLIENT's Application for a period no longer than Three (3) months following the execution of this agreement, OR, when and if the CLIENT receives a college or university acceptance, official invitation, OR an offer of employment by an employer;
- f) Advise the CLIENT and send, at the CLIENT's expense, any additional documentation and/or information required, pertaining to his application ;

## **Section 2: DUTIES AND OBLIGATIONS OF THE CLIENT**

**The CLIENT shall be responsible and perform the following duties:**

- a) At all times during the validity of this agreement, provide accurate contact information and notify the CONSULTANT of any changes in such information;
- b) Make sure that all education and professional credentials have been obtained and issued by an educational institution that is authorized to issue such credentials.
- c) Immediately inform the CONSULTANT should any changes occur in the information that has been provided

The CLIENT acknowledges that providing false or misleading documents or information is an offence under Canadian immigration rules and regulations and may result in being banned from making any visa application to Canada for a period of five (5) years.

**Section 3: REFUND POLICY**

The CLIENT understands and acknowledges that legal fees paid are not refundable in the event that his application is terminated or not successful, or any changes or amendments thereof or as a result of health, medical, criminality or security inadmissibility or if the CLIENT has failed to fulfill his duties & obligations set forth at Section 2 of this agreement or if the CLIENT voluntarily withdraws.

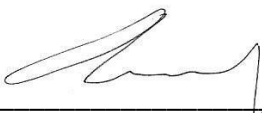
These parties acknowledge that they have requested that this agreement be drawn up in the English language only; Les parties reconnaissent qu'elles ont exigé que cette entente soit rédigée seulement en anglais.

By signing below, THE CLIENT acknowledges, understands and agrees to all of its terms and conditions stipulated herein.

Signed in: \_\_\_\_\_  
*(City/Town)*

Dated: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Day (DD) Month (Month) Year (YYYY)*

\_\_\_\_\_  
**CLIENT'S SIGNATURE**

  
\_\_\_\_\_  
**LAURE ATHKINS** on behalf of THE ATTORNEY



